



Rick Lemmo,
President
Raul Porto,
Vice President
Helen McDonagh,
Treasurer
Joe Stitick,
Secretary
Dennis De Pietro
Carol Jacobs
Phil Lanzafame

**Downtown Glendale Association
Board of Directors Meeting
Tuesday, April 28th, 2015 – 10:00am
100 N Brand Blvd Cowork 100 Basement Glendale, CA 91203
www.downtownglendale.com**

Present: Rick Lemmo/ Caruso Affiliated, Joe Stitick/ Investment Property Services, Helen McDonagh/ Massage Envy, Dennis De Pietro/ F. De Pietro & Sons, Raul Porto/Porto's Bakery,

Absent: Phil Lanzafame/City of Glendale, Carol Jacobs/General Growth

Staff: Marco Li Mandri, Nick Lemmo, Shant Sahakian, Tim Gallagher

MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
Introductions	President Rick Lemmo called the meeting to order at 10:05 am	No Action Taken
Approval of January 20th, 2015 Minutes	Board of Directors committee reviewed the minutes of March 10 th , 2015	Joe moved and Raul seconded approval of the March 10th minutes. The motion was approved unanimously.
Public Comments and Announcements	Rick Lemmo opened the floor to public comments and announcement.	No Action Taken
Committee Reports: (Sidewalk Operations)	a. Termination of Block by Block agreement, 30 day written notice Action Item	Dennis moved that the Block by Block contract be terminated with 30

	<p>b. Consideration of New City Public Space agreement:</p> <p><u>Resolution:</u> <i>That the Board of Directors will accept the recommendations of the SOBO Committee and enter into an agreement with New City Public Spaces to conduct the following services in the management of in-house maintenance services in the public rights of way</i></p> <ul style="list-style-type: none"> a. <i>to hire, supervise and manage employees to perform maintenance services in the DGA CBD area;</i> b. <i>to hire, supervise and manage employees to perform landscaping services in the DGA CBD area;</i> c. <i>to hire, supervise and manage employees to perform special event related services in the DGA CBD area;</i> d. <i>To commence services as of June 1st, 2015 with a 30 day termination clause;</i> e. <i>To authorize the purchase of a new truck to be owned and maintained by the DGA and oversee by NCPS staff;</i> f. <i>To authorize the purchase of a new steam clean machine to be owned and maintained by the DGA and overseen by NCPS staff;</i> g. <i>To authorize the purchase of a new water "dog" tank truck to water plants in the public rights of way under the DGA encroachment permit;</i> h. <i>To allocate funds not to exceed \$32,200.00 per month for labor and management costs to keep in line with the current SOBO FY 15 allocation for Block by Block and the landscape service provider.</i> i. <i>To adhere to the conditions as outlined in the agreement between New City Public Spaces and the Downtown Glendale Association</i> j. <i>That NCPS shall make its best efforts to support local hiring for all aspects this</i> 	<p>day notice with a letter written by Jerry Staub, Attorney at Law. Dennis further moved that the Board adopt the resolution and points A – K as per the discussion of the Board. Joe seconded the motion and he mentioned that he would be voting twice as he has Carol Jacobs proxy vote on the resolution. The motion to terminate the Block by Block contract and adopt the Resolution presented to the Board by the SOBO Committee was approved unanimously.</p>
--	---	--

	<p><i>new agreement, consistent with City Council suggestions</i></p> <p><i>k. That the letter of termination to Block by Block be sent to Jerry Staub, Attorney at Law for review before sending out.</i></p> <p>Action Item</p> <p>A thorough discussion followed based upon the SOBO Committee recommendations. The purpose of the reorganization would be to all Nick to directly oversee all Sidewalk operations functions including sidewalk cleaning, ambassador services, landscaping, Farmers Market maintenance, decoration displays, and eventually public space set up and take down.</p> <p>Joe announced that he had a proxy vote for Carol Jacobs from General Growth to vote on this resolution.</p>	
Adjournment	The meeting adjourned at 11:30 a.m.	
Next Meeting	Next meeting for the Board of Directors Committee will be held on Tuesday, June 30 th , at 10:00 am at 100 North Brand Blvd., Cowork 100 Basement, Glendale CA 91203	No Action Taken

Minutes taken by Marco Li Mandri, staff.