



Downtown Glendale Association

Board of Directors Meeting

Tuesday, July 20th, 2021 - 10:00 a.m.

100 N. Brand Blvd., 6th Floor Conference Room

Glendale, CA 92013

Zoom Call, Video Conference Call

**For information related to access to this call, please call the Greater
Downtown Glendale office at (818) 476-0121**

**Special Meeting of the Board held under the Governors COVID
Executive Order Relating to Meetings Under the Brown Act**

TEMPORARY MODIFICATIONS TO THE BROWN ACT DUE TO COVID-19:

Based on current COVID-19 directives and mandates, Governor Newsom has modified and suspended some of The Brown Act requirements temporarily. For a list of the items that Governor Newsom has modified or suspended, please see attached.

AGENDA

- 1. Introductions – President Joe Stitick**
- 2. Approval of April 13th, 2021 Board Minutes** *Action Item*
- 3. Announcements, public comment**
- 4. City Update on current projects:**
 - a. Juan Gonzalez – update about Artsakh Creative project/retail shops
 - b. Cruise Night - update
 - c. Tad Dombroski, Parking Manager, Parking Meter Pole art, 10 new trash receptacles;
 - d. Bradley Calvert, AI Fresco program
 1. Clear metrics to measure the success of the parklets.
 2. Data points that can be collected to prove the parklets will or will not work from a revenue perception.
 3. Beautifying the parklets.

**Joseph Stitick, President • Raul Porto, Vice President
Rick Lemmo, Treasurer/Government Relations • Helen McDonagh, Secretary
Steve Sayers • Randy Stevenson**

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- e. City update on the 10 major art installations that LeBasse Projects is managing and supporting the city with.
- f. Bridge Link status

5. COMMITTEE REPORTS:

(Executive Committee) – Joe Stitick

- a. Need for, Parklette Task Force, recommendations to the City on their continuation;
- b. Budget Update (90%), status **Action Item**
- c. Stay Away orders on any individuals;
- d. Sidewalk Vending update/violations
- e. Setting Annual Meeting date, Appoint Nominations Committee **Action Item**
- f. Budget reallocations - Advertising, Banners, SOBO Misc, and Capital Improvements - All have spent more than what was originally allocated. **Action Item**
- g. Status on agreement with the City on amending the boundaries

(DISI Committee) – Helen McDonagh

- a. PR and Social Media report
- b. Website update, mobile application
- c. Mario Lopez contest pending
- d. Glendale Arts Savor Event update
- e. Events for the year

(SOBO Committee) – Randy Stevenson

- f. Report from DMS – Nick L
- g. Homeless in the District
- h. Identify location for new trash receptacles

6. Other

7. Next Board meeting:

8. Adjournment

BROWN ACT: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at the meeting room door as well as the DGA office door. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Ryan Huffman at 818 476-0120 x 420 at least 48 hours prior to the meeting

ARTICLE VII

NOMINATIONS FOR THE BOARD OF DIRECTORS

Section 1: Certain Definitions.

Board Members under these bylaws shall mean:

- a. **“Business Tenant Director”** shall mean a holder of a valid and fully paid City Zoning Use Certificate relating to an address located in the District (as defined by the Community Benefit District (CBD) resolution of formation adopted by the Glendale City Council in July 2018;
- b. **“Community at Large Director”** shall mean a District resident, community member, or a business tenant located within the CBD boundaries or an individual whom the Board believes will further the public benefit purposes of the corporation;
- c. **“District”** shall mean the Downtown Glendale Community Benefit District in the City of Glendale California, formed pursuant to the City of Glendale Community Benefit District ordinance.(Glendale Municipal Code #5771);
- d. **“Annual Election Meeting”** shall mean the Annual meeting of the Board at which Directors are to be elected. The Board seeks to complete the nomination process within the last three months of each calendar year. (October through December);
- e. **“Property Owner”** shall mean the owner of any property, or their designee, whether commercial, institutional, civic, ecumenical, public or residential, located in District who is not delinquent by more than 3 months from the annual date the CBD assessment was due to the County, for such property.
- f. **“Property Owner Director”** means any Director nominated by an assessed property owner and subsequently elected to serve as a Director by the Board. Any Property Owner Director shall be entitled to designate one Director, in accordance with Article VII, Section 3, for the Board to consider electing them as a Director.
- g. **“Non-Director Liaisons”**. In addition to the voting Directors, the Glendale City Manager may appoint up to two (2) employee liaisons from the City to attend and participate in regular Board meetings. Non-Director liaisons are not members of the Board, do not have voting rights and will not be counted toward a quorum and voting requirements.

Section 2: Qualification

- a. Members of the Corporation shall be eligible for nomination to the Board of

Directors based upon active participation with the Corporation including its committees, task forces or otherwise for a period of not less than one (1) year, and support for the policies, goals of the Corporation. . Qualifications shall also include meeting the provisions of Section 1 (a, b, e, f and g) of this Article.

Section 3: Nominations.

- a. At least forty five (45) days before each Annual Election Meeting, the Board Secretary shall cause a notice to be delivered to each Property Owner or their designated representatives soliciting Board of Director nominations.
- b. Nominations must be received by the Secretary no later than fourteen (14) days before the Annual Election Meeting. Additional nominations may be submitted and considered by the Board at the Annual Election Meeting.
- c. Directors shall be elected in accordance with Article VIII, Section 1 of these Bylaws.
- d. Any notice required by this Section 2 may be delivered by U.S. mail, e-mail, fax or personal delivery.

Section 4: Additional Representatives. Each Director may appoint additional representatives who shall have the right to participate in Board discussions in an advisory and non-voting capacity. Once Property Owner Directors have been nominated and appointed, according to these bylaws, the sitting Property Owner Directors may appoint any Community or Business Tenant Directors representatives as voting members of the Board, based upon the procedures as outlined in Article VIII, Section 1 of these bylaws.