



Rick Lemmo,  
*President*  
 Joseph Stitick,  
*Vice President*  
 Helen McDonagh,  
*Treasurer*  
 Raul Porto,  
*Secretary*  
 Brent Gardner  
 Jennifer Hiramoto  
 Nicole Dedic

**Downtown Glendale Association  
 Executive Committee Meeting  
 Tuesday, May 22<sup>nd</sup>, 2018 – 8:30 am  
 100 N. Brand Blvd., 6<sup>th</sup> Floor Conference Room  
 Glendale, CA 91203  
 www.downtownglendale.com**

**Present:** Rick Lemmo/Caruso Affiliated, Joseph Stitick/Investment Property Services, and Helen McDonagh/Massage Envy

**Absent:** Raul Porto/Porto's Bakery

**Staff:** Marco Li Mandri, Nick Lemmo, and Ryan Huffman

**MINUTES**

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
<b>1. Introductions</b>	President Rick Lemmo called the meeting to order at 8:30 AM	<b>No Action Taken</b>
<b>2. Approval of March 27<sup>th</sup>, 2018 Minutes</b>	President Rick Lemmo reviewed the March 27 <sup>th</sup> , 2018 Minutes with the Executive Committee.	<b>Joe moved &amp; Helen seconded the approval of the March 27<sup>th</sup>, 2018 minutes. The motion was approved unanimously.</b>
<b>3. Public Comments &amp; Announcements</b>	President Rick Lemmo opened the floor for any public comments and announcements.	<b>No Action Taken</b>
<b>4. Committee Reports:</b>	Rick & Marco went through the following items:	
<b>a. Review of rough draft FY18 budget</b>	Marco reviewed the FY 18 draft budget. Marco explained that the DGA still needs to receive roughly 112k in Assessment Income. New City America will work with the City to	<b>Joe moved &amp; Helen seconded a motion to approve the FY18 draft budget and recommend to the DGA Board of Directors that they</b>

	locate the Assessment shortfalls.	<b>transfer \$5,000 from Seasonal Displays to Business Attractions. The motion was approved unanimously.</b>
<b>b. Road name changed proposed</b>	Rick reviewed that on March 13, 2018 the City Council voted unanimously to consider changing Maryland from Harvard to Wilson to Artsakh Street. Joe and Rick both commented that the DGA must pass on to the City Council the messages they have heard from the affected property owners and business owners regarding the potential street name change. Discussion followed.	<b>No Action Taken</b>
<b>c. Update on renewal and expansion</b>	Marco gave an update on the expansion and renewal. Discussion Followed.	<b>No Action Taken</b>
<b>d. Recommendation on service provider for maintenance</b>	Marco reviewed the results from the SOBO RFP Task Force Meeting. Joe explained the process and announced that District Maintenance Services was recommended to become the new service provider.	<b>Helen moved and Joe seconded to recommend District Maintenance Services (DMS) to the Board of Directors. Rick Abstained. The motion passed.</b>
<b>5. Other</b>	Rick Lemmo opened the floor for any other announcements.	<b>No Action Taken</b>
<b>6. Next Meeting</b>	Next meeting for the Executive Committee will be on July 24 <sup>th</sup> , 2018 at 8:30 am.	<b>No Action Taken</b>

**Minutes taken by Ryan Huffman, Staff.**