



**Downtown Glendale Association
Executive Committee Meeting
Tuesday, April 13th, 2021 – 9:00 a.m.
Zoom Video Conference
www.downtownglendale.com**

Present: Joseph Stitick, Raul Porto, Helen McDonagh, Rick Lemmo

Absent: None

Guests: None

Staff: Marco Li Mandri and Ryan/NCA, Nick Lemmo/DMS

Minutes:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Introductions	President, Joseph Stitick called the meeting to order at 9:00 am. Introductions were completed. This was a Zoom meeting due to the COVID shelter in place requirements. Everyone was on video for the meeting, consistent with the Brown Act rules.	No Action Taken
2. Approval of Executive Minutes from March 9th, 2021	Joe asked the Executive Committee to review the March 9 th , 2021 minutes.	Rick moved and Helen seconded a motion to approve the March 9th, 2021 minutes. The motion was approved.
3 Public Comments and Announcements	Joe opened the floor for public comments and announcements. a. Rick commented that in 2013 the DGA took over managing the banner poles within the District boundaries. There is an application and quick review process for banners that go up in the district.	No Action Taken

Joseph Stitick, President • Raul Porto, Vice President
Rick Lemmo, Treasurer • Helen McDonagh, Secretary
Steve Sayers • Randy Stevenson

	Recently banners were installed that were not reviewed, approved, or coordinated to be installed. Discussion followed.	
4. Recommendation related to the adjustment of boundaries for FY22	Marco reviewed the motion from the previous Executive Committee and announced that it would go to the Board of Directors at 10:00am.	Rick moved and Helen seconded a motion to follow the Executive Directors recommendations on adjusting the boundaries for FY22 from the last meeting. The motion recommended Marco write the letter if approved by the Board of Directors. The total check will be \$10,437.91. The check will be mailed certified mail and services will cease upon receipt of the check. The parcel will be removed from the district for FY22. The motion was approved unanimously.
5. YTD Rough Budget review for FY21	Joe, Rick, Helen, and Marco reviewed the rough draft budget.	Rick moved and Helen seconded the motion to approve the rough draft budget. The motion was approved unanimously.
6. Next Executive Committee Meeting	Joe announced the next Executive Committee meeting will be on July 20 th , 2021 t 9:00 a.m.. It will still most likely be a Zoom meeting; however, staff will work with the building about having a portion of members attend in person if allowed.	No Action Taken
7. Adjournment	The meeting was adjourned.	No Action Taken

Minutes taken by Ryan, Staff/New City America