



Downtown Glendale Association
Executive Committee Meeting
Tuesday, March 9th, 2021 – 9:00 a.m.
Zoom Video Conference
www.downtownglendale.com

Present: Rick Lemmo, Joseph Stitick, Helen McDonagh

Absent: Raul Porto

Guests: None

Staff: Marco Li Mandri and Ryan/NCA, Nick Lemmo/DMS

Minutes:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Introductions	President, Joseph Stitick called the meeting to order at 9:00 am. Introductions were completed. This was a Zoom meeting due to the COVID shelter in place requirements. Everyone called in or was on video for the meeting, consistent with the Brown Act rules.	No Action Taken
2. Public Comments and Announcements	Joe opened the floor for public comments and announcements. a. Rick explained the City of Glendale sent out an RFP for a management company to run the Alex Theatre. Rick would draft a letter in support of Glendale Arts to continue managing the Alex Theatre and would send to Helen and Joe.	No Action Taken
3. Letters related to the adjustment of	Marco reviewed documents related to the ability to adjust the boundaries of the current Greater Downtown Glendale Community Benefit District and the	Rick moved and Helen seconded a motion to follow the Executive Directors

Joseph Stitick, President • Raul Porto, Vice President
 Rick Lemmo, Treasurer • Helen McDonagh, Secretary
 Steve Sayers • Randy Stevenson

boundaries for FY22	sections of Section 36600 of the California Streets and Highway code. The map of the Greater Glendale CBD was reviewed. Parcel number 5644-013-036 at 1000 North Central Avenue assessments were reviewed. Marco reviewed a draft letter detailing a proposal to remove parcel number 5644-013-036 and detailed timeframe and payments previously made to this parcel assessment owner. Discussion followed.	recommendations on adjusting the boundaries for FY22. The motion included the party receiving the check along with the City Attorney on behalf of the City sign a non-disclosure agreement. In addition, the City Attorney shall attend a meeting to concur. The property owner will receive a reimbursement check out of the unallocated line item for \$6,972.91 for FY21 assessments and for \$3,465.00 for frontage issue from FY19. The total check will be \$10,437.91. The check will be mailed certified mail and services will cease upon receipt of the check. The parcel will be removed from the district for FY22. The motion was approved unanimously.
4. YTD Rough Budget review for FY21	Joe, Rick, Helen, and Marco reviewed the rough draft budget. The Chamber of Commerce will be having the State of the City at the end of the month. It was already budgeted under the DISI budget. Discussion followed.	Rick moved and Helen seconded the motion to approve the rough draft budget. In addition, \$10,000 will be moved from unallocated back into the Glendale Arts grant line item to sponsor the Savor event. The motion was approved unanimously.
5. Next Executive Committee Meeting	Joe announced the next Executive Committee Meeting will be on April 13 th , at 9:00am. It will still most likely be a Zoom meeting; however, Staff will work with the building about having a portion of members attend in person.	No Action Taken
6. Adjournment	The meeting was adjourned.	No Action Taken

Minutes taken by Ryan, Staff/New City America