



Downtown Glendale Association

Board of Directors Meeting

**Wednesday, February 7th, 2024 - 10:00 a.m.
100 N. Brand Blvd., 6th Floor Conference Room
Glendale, CA 92013**

**For information related to access to this call, please call the Greater
Downtown Glendale office at (818) 476-0121**

AGENDA

1. **Introductions – President Rick Lemmo**
2. **Approval of November 15th, 2023 Board Minutes** *Action Item*
3. **Announcements, public comment**
4. **City Update on current projects:**
 - a. Annual report process/printed in January
 - b. Annual report to City Council – Report
 - c. Status on Bridge Link project, purchase and timeline
 - d. Project review work in having presentations on new developments and projects – still waiting
 - e. New businesses opening in Downtown
 - f. Estimate on office vacancy rate in Downtown
 - g. Hand billing issues with the City for 2023
5. **(Executive Committee)**
 - a. YTD Rough draft Budget review for FY 24 *Action Item*
 - b. Allocation of funds for International Downtown Association *Action Item*
West Coast Conference in San Diego, February 28th – March 1st
Send Nick L, Ryan, and Javier, 1 night. Estimated cost, not to exceed \$1,300 paid for out of Contingency/Reserve
 - c. 2024 Meeting schedule
 - d. Other

**Rick Lemmo, President / Government Relations • Raul Porto, Vice President
Randy Stevenson, Vice President • Helen McDonagh, Secretary / Treasurer
Craig Gorris • Bradley Calvert • Judee Kendall**

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(DISI Committee) – Helen McDonogh

- a. Seasonal decorations - status and need for updating *Action Item*
- b. PR and Social Media report - Mustang
- c. Website update, Sedna Solutions
- d. Events for 2024, new contractor, Angel City Events
- e. Intl. Women's Day – update & allocation of funds *Action Item*
- f. Other

SOBO Committee – Randy Stevenson

- a. Report from DMS – Nick L
- b. Other

6. Other

7. Next Board meeting: _____

8. Adjournment

BROWN ACT: *Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at the meeting room door as well as the DGA office door. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Ryan Huffman at 818 476-0120 x 420 at least 48 hours prior to the meeting*