



**Downtown Glendale Association
Board of Directors Annual Meeting
Wednesday, November 15th, 2023 - 10:45 a.m.
100 N. Brand Blvd., 6th Floor Conference Room
Glendale, CA 92013**

For information related to access to this call, please call the Greater Downtown Glendale office at (818) 476-0121

AGENDA

1. **Introductions – President Rick Lemmo**
2. **Approval of September 13th 2023, Board Minutes** *Action Item*
3. **Announcements, public comment**
4. **City Update on current projects:**
 - a. Annual report process/December
 - b. Annual report to City Council – January 2024
 - c. Status on Bridge Link project, purchase and timeline
 - d. Project review work in having presentations on new developments and projects
 - e. New businesses opening in Downtown
 - f. Other
5. **Report from Nominations Committee:**
 - a. Board members from Greater Downtown DGA up for re-nomination, 2-year terms:
Rick Lemmo, Bradley Calvert, and Craig Gorris
 - b. Appointment of Board members for 2024-2026 *Action Item*
 - c. Election of Officers for 2024:
 1. President; *Action Item*
 2. Vice President; *Action Item*
 3. Secretary; *Action Item*
 4. Treasurer *Action Item*

**Rick Lemmo, President / Government Relations • Raul Porto, Vice President
Randy Stevenson, Vice President • Helen McDonagh, Secretary / Treasurer
Craig Gorris • Bradley Calvert • Judee Kendall**

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(Executive Committee)

- a. YTD Rough Budget review for FY 23 *Action Item*
- b. Proposed budget and carry forward for FY 2024 *Action Item*
- c. Meeting to set budget, authorize a Budget 2024 Budget Task Force *Action Item*
- d. 5% increase for all vendors to be implemented as of December 1st, 2023 *Action Item*
- e. Authorize the executive committee to consider staff bonuses for the holidays *Action Item*

(DISI Committee) – Helen McDonogh

- a. Holiday decorations, Toy Soldiers - update
- b. PR and Social Media report - Mustang
- c. Website update, - Sedna Solutions
- d. Events for 2024 – FUSE contract, review list
- e. Intl. Women’s Day, March 2024, Helen is Chair
- f. Rough draft logo *Action Item*
- g. Holiday tree lighting - date

SOBO Committee – Randy Stevenson

- a. Report from DMS – Nick L
- b. New equipment request – if any *Action Item*
- c. Other

6. Other

7. Next Board meeting

8. Adjournment

BROWN ACT: *Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at the meeting room door as well as the DGA office door. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Ryan Huffman at 818 476-0120 x 420 at least 48 hours prior to the meeting*