



**Downtown Glendale Association
Executive Committee Meeting
Tuesday, June 18th, 2024 – 9:00 a.m.
100 N. Brand Blvd, 6th Floor Conference Room
Glendale, Ca 91203
www.downtownglendale.com**

Present: Rick Lemmo, Randy Stevenson, Raul Porto, Helen McDonagh,

Absent: None

Staff: Marco Li Mandri, Ryan/NCA, Nick Lemmo/DMS

Minutes:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Introductions	President, Rick Lemmo called the meeting to order at 9:00am. Introductions were completed. Everyone was in person for the meeting, consistent with the Brown Act rules. Quorum was met.	<i>No Action Taken</i>
2. Approval of the April 24th 2024, Executive Committee Minutes	The April 24 th 2024 Executive Committee meetings were reviewed.	<i>Randy moved and Raul seconded the motion to approve the minutes. The minutes were approved.</i>
3. Public Comments and Announcements	Rick opened the floor for public comments.	<i>No Action Taken</i>
4. City Update on current projects	Marco explained that parcels were kicked back by the county tax assessor in 2022 and 2023 but the city never notified the district staff. NCA Staff is currently working with the City to send a handbill to the properties who received service but didn't receive an assessment invoice.	<i>No Action Taken</i>

**Rick Lemmo, President / Government Relations • Raul Porto, Vice President
Randy Stevenson, Vice President • Helen McDonagh, Secretary / Treasurer
Craig Gorris • Bradley Calvert • Judee Kendall**

5. Committee Reports		
Executive Committee	Rick and Marco went through the following items:	
a. YTD Rough Draft Budget review for FY 24	Marco reviewed the budget, the collected assessments, and carry forward. Marco reviewed the ADMIN, DISI, and SOBO categories. The Board of Directors will review the budget. Discussion followed. The Executive Committee asked to have the balance sheet included at the next meeting.	<i>Randy moved and Raul seconded the motion to approve the year-to-date rough draft fiscal year 2024 budget. The motion passed unanimously.</i>
b. Meet with Police Chief on Issues	Marco announced the GDGA would be meeting with the Chief of Police at 1:30pm to discuss crime and issues in the district.	<i>No Action Taken</i>
c. Pending Supreme Court ruling on Boise Case	Marco explained that Supreme Court would soon be making a ruling regarding homelessness, camping, and sleeping outdoors on public land. This case, known as the Grant Pass vs. Johnson could overturn the Boise vs. Martin case that has been the rule of the 9 th Circuit Court areas since 2018. Discussion followed.	<i>No Action Taken</i>
d. Other	Marco reviewed legislation and proposition 47. Marco also reviewed Safer Communities and street vending in California. Discussion Followed.	<i>No Action Taken</i>
DISI Committee	Helen and Marco went through the following items:	
a. Response from PR Task Force on selection of Marketing/PR Firm	Helen reviewed that the PR Task Force was selecting between Mustang Marketing, Tumbleweed, and Sabrina Epstein. The recommendation from the PR Task Force was Sabrina Epstein.	<i>Helen moved and Raul seconded to recommend to the Board of Directors to select Sabrina Epstein as the new PR and Social Media firm. The motion was approved unanimously.</i>
b. Website update – Sedna Solutions	The Executive Committee reviewed the new accessibility statement on the website. The website was also entered into an accessibility tester and resulted in zero errors.	<i>No Action Taken</i>
SOBO Committee	Marco and Randy went through the following items:	
a. Report from DMS	Staff gave a brief update on services.	<i>No Action Taken</i>

b. Other	Staff reviewed the planters were in final design and starting production.	<i>No Action Taken</i>
6. Next Executive Committee Meeting	The next Executive Committee meeting will be at decided at the Board of Directors meeting.	<i>No Action Taken</i>

Minutes taken by Ryan Huffman and Marco Li Mandri, Staff/New City America